Power Apps Portals 1 Day

Power Platform WorkshopPLUS

Set-up Guide

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## Trial Tenant Setup

Objectives

After completing this, you will be able to:

1. Sign up for a trial Office 365 tenant
2. Sign up for a Power Apps trial
3. Provision a portal
4. Import a Dataverse solution

Hardware Requirements

* An Intel Core-i5-based PC
* 4 GB RAM•128 GB HDD
* Windows 7 SP1 or later
* **Microsoft Edge (chromium) or Google Chrome web browser** 
  + Other web browsers are not supported for Power Apps portal.
* Internet access with at least 1 Mbps bandwidth per student

Estimated Time to Complete

1. 30 minutes for the following steps

## Sign up for a trial tenant

1. If you are using Edge, open an InPrivate browsing session. If you are using Chrome, open an Incognito window. This is to ensure that you are opening a browser wherein you are not already signed into Microsoft services with your corporate credentials.
2. Navigate to [Dynamics aka365 Sales Premium Trial - Sign up (microsoft.com)](https://signup.microsoft.com/get-started/signup?OfferId=82272b45-36d5-4226-8cee-576b70f7aaac&ali=1&products=82272b45-36d5-4226-8cee-576b70f7aaac&ru=https%3A%2F%2Fadmin.powerplatform.microsoft.com%2Fenvironments%3Fopen%3Dnew%26type%3DTrial%26template%3DD365_SalesPremiumTrial)
3. Enter your email address with your organization.  
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4. You will receive a message that you are already using that email address with another Microsoft service. **Do not sign-in.** Instead, click on **Set up account instead**.

A screenshot of a login page

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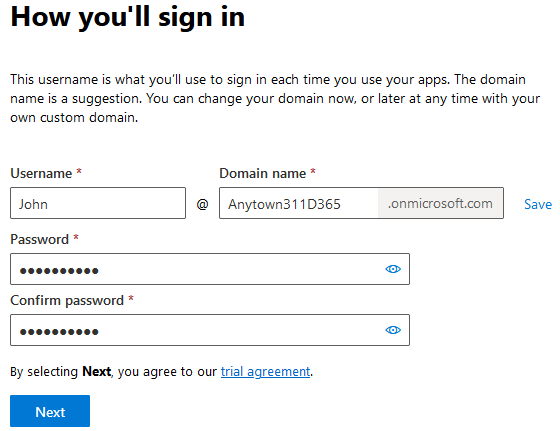
1. Enter your **First Name, Last Name, Business phone number, Company Name** (I recommend using something fictitious)**, Company size, and Country or region.** Click **Next**.  
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2. Validate that the phone number you have entered is a number from which you can receive a verification code via text or call. Click S**end Verification Code**.

A screenshot of a phone number

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1. When prompted, enter the verification code that you received via text and click **Verify**.
2. Enter a unique, fictitious business domain when prompted in the screen indicated below and a username and password. Then click **Check availability**, and once you have verified the domain it is available and the passwords match and meet the complexity standard, click on **Next.**



1. You will receive a success message. **Click the Save or Print button to download the login credentials that you just created!**

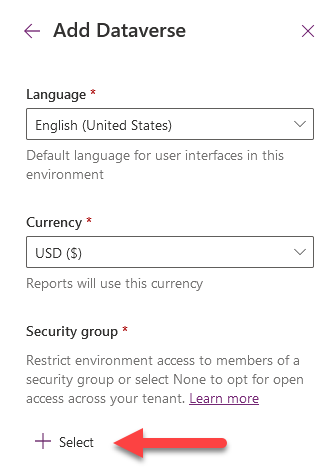
A screenshot of a computer screen

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Click the Start using Dynamics 365 Sales Premium Trial button.

## Create a Dataverse environment

1. You will be taken to the [Power Platform Admin Center](https://admin.powerplatform.com) and should be asked to create a new Environment in the flyout window on the right. If you don’t see this window, click the +New at the top.
2. In the name field, enter Anytown 311. Click the Next button at the bottom  
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3. Click the +Select button in the Security Group section  
   
4. Select None, then click Done  
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5. Click the Save button at the bottom
6. Your Environment will start creating. Once completed, the State will show Ready. You may need to refresh to see the changed status.  
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## Power Apps portal

1. Open a new browser tab and navigate to <http://make.powerpages.microsoft.com>
2. In the top right of the screen, choose your environment that you had just created  
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3. Click the Get Started button to start creating a new Power Pages site  
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4. Click the Skip button at the bottom and select the Starter Layout 1 by clicking the Choose Template button  
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5. In the **Give your site a name** field, enter Anytown 311 (Portal)
6. You can leave the default **Create a web address** field or enter a unique web address, then click the Done button.
7. You should now see your site being created. This process will take about 30 minutes or more to complete.  
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## Install managed solution

A [solution](https://docs.microsoft.com/en-us/powerapps/maker/common-data-service/solutions-overview) is used to transport components between environments. For the purposes of this workshop, we have created some components that we will be using in the labs for you already.

1. The Microsoft Customer Engineer will have provided you with a solution .zip file containing the name **Portal1Day**. Download this.
2. Once the Power Pages site has finished, on the lefthand side of the page, click the Solutions button  
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3. Click the Import Solution in the top left command bar  
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4. Click the Browse button and select the Managed Solution file that was provided to you. Then click the Next button.  
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5. In the next screen, click the Import Button.   
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6. After approximately five minutes you will see a message stating that the solution has imported successfully.

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You have completed all the prerequisite actions required for this workshop!